



How to Claim PDU's for Your Training

PDU's can be claimed by those attending the SharkPro seminars or project management classes. While we are not a PMI REP (registered education provider) yet, PMI allows members to claim PDU's under the PDU category B, Educational Programs by Outside Providers. PMI recognizes relevant educational activities or programs offered by organizations not registered with PMI. To calculate the number of PDUs earned PMI says "Each professional development activity yields one PDU for one hour spent engaged in the activity." So an 8 hour class yields 8 PDUs and a 2 hour webcast is two PDUs.

To claim your PDUs, follow these steps and use the screen shots from the PMI website:

1. From the Continuing Certification Requirements System, SELECT "Cat B: Continuing Education"
2. Click on Next to move to the next screen. In the "Program/Title Description" insert the title of the SharkPro seminar or class.
3. Use the information below for the required fields describing the provider:

Provider Name SharkPro Software
Address Two Allen Center,
 1200 Smith Street, Ste. 1600
City Houston
State/Province Texas
Zip/Postal Code 77002
Country USA
Phone Number: 713-300-2386 ext 700
URL www.sharkprosoftware.com
E-mail address info@sharkprosoftware.com

4. Click NEXT to continue and finish claiming your PDU's.